

Message

From: Ruelas, Cynthia [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A7E251B9DBB24D308D1FA3B219F6AA52-CRUELAS]
Sent: 5/21/2019 10:27:57 PM
To: Gross, Barbara [Gross.Barbara@epa.gov]
Subject: RE: Out of office for site visit/meeting and request to work at home

Timecard has been submitted!

From: Gross, Barbara
Sent: Tuesday, May 21, 2019 3:15 PM
To: Ruelas, Cynthia <RUELAS.CYNTHIA@EPA.GOV>
Subject: RE: Out of office for site visit/meeting and request to work at home

Thanks for the information Cynthia! Since you will be on local travel tomorrow and Thursday, please complete your timecard before you leave today.

Approved:

Request to work at home on Friday, 5/24. Proposed activities include:

- Continue reviewing the Site Investigation Report packet for Wilmington.

Please remember to note episodic telework on your timecard and to submit an email at the end of the day.

BARBARA GROSS Manager, Permits Section USEPA Region 9, Land Division 415.972.3972

The RCRA Program in Region 9 accepts all formal correspondence and documents electronically: R9LandSubmit@EPA.gov

From: Ruelas, Cynthia
Sent: Tuesday, May 21, 2019 2:40 PM
To: Gross, Barbara <Gross.Barbara@epa.gov>
Subject: Out of office for site visit/meeting and request to work at home

Barbara – reminder that I will be out of the office for the rest of this week.
Tomorrow, 5/22/2019, vapor mitigation system pre-installation site visit.
Wednesday, 5/23/2019, meeting at DTSC in Sacramento.

Request to work at home on Friday, 5/24. Proposed activities include:

- Continue reviewing the Site Investigation Report packet for Wilmington.

Thanks!

Cynthia Ruelas
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